Self-assessment checklist

Swimsol

Name: _____

		1 = nonexistent		3 = basic		5 = quite capable			8 = great		10 = perfect	
		1	2	3	4	5	6	7	8	9	10	

Written communication (in English)

		1	2	3	4	5	6	7	8	9	10	
(Research/Project) Report writing	I have no experience whatsoever											My reports receive awards for clarity and effectiveness
Press articles/PR writing	My writing extends to checklists											The Pulitzer prize is right around the corner

Verbal communication

		1	2	3	4	5	6	7	8	9	10	
Ability to clarify and summarize complex subjects	Ummm…											"yes, it really is that simple"
Presenting	"thanks for your attention"											Obama just warms them up for me
Negotiation skills	Ordering pizza is challenging enough											I sell fridges to penguins

Language skills

		1	2	3	4	5	6	7	8	9	10	
English	"I am Hungary"											Native speaker with philology degree
German	"Komm wir essen Opa"											Reich-Ranicki asks my opinion
French	"Voulez-vous coucher…"											Parisiens me envient ma prononciation
Spanish	"No entiendo"											Leído Miguel Hernández en la escuela primaria

Photovoltaics

		1	2	3	4	5	6	7	8	9	10	
General knowledge	Sun can provide electricity?											Desertec was my idea
Planning & developing of PV systems	Which side is up?											My 20 kW$_p$ self-designed home system is working just fine

Planning and organising

		1	2	3	4	5	6	7	8	9	10	
Diligence and precision	Square pegs in round holes											Setting atomic watches
Project management	Sure, I will remember this											Building the LHC was a wee bit challenging
Working under pressure	Due next week? Can I panic now?											Multiple deadlines due tomorrow? Let's take a break.

Business skills

		1	2	3	4	5	6	7	8	9	10	
Planning, controlling and reporting	This figure should should be positive, right?											Available cash on March 17th, 2028? Here you go
Financial accounting	Let me check with our advisor											I create annual group accounts myself

Computer skills

		1	2	3	4	5	6	7	8	9	10	
MS Excel	See how colourful this table is!											Let's build a macro for that
MS Word	Comic sans works for everything											Forget InDesign, Word is fine for that
MS PowerPoint	Don't know why the file has 30 MB											I make master templates for BBDO
Construction software (SolidWorks, CAD, Catia, etc.)	Let's build a paper model instead											I liked the challenge of a 4km high building
Simulation software (Abaqus, etc.)	How do I open this?											See, stage 2 at re-entry will be too hot